



CHRIST THE KING DIOCESAN HIGH SCHOOL

Spring 2021

Dear CTK Diocesan High School Legacy Family,

We are pleased to announce that enrollment for the 2021-2022 school year is now open! On behalf of our faculty and staff, I would like to take this opportunity to thank you for selecting Christ the King Diocesan High School as your school of choice. We recognize and acknowledge that families are the lifeblood of our school community, and we are thankful that you allow us to partner with you in the education and faith formation of your child(ren) this coming school year.

One of our missions at CTK Diocesan High School is that we remain an available, affordable, accessible, and preferential educational option for Catholic families (who are the first and primary educators in the faith). Through collaborative efforts between the school finance committee, administration, and school board, tuition and fees for our next school year have been set. While we recognize any increase in tuition will impact our school families, such increases are necessary to maintain the quality of our academic programs, our teachers, and to ensure long-term viability. We have tried to keep a balance between affordability for our families and the strategic needs of the school especially during these trying times.

We continue to offer several discounts to help lower the overall cost of tuition. Please read the following list carefully. Discounts include the stipulations that you and your student(s) will follow the guidelines outlined in the Parent/Student Handbook at all times, will fulfill at least the minimum number of volunteer hours, and you sell or buy all of your required tickets for the Home & School Association's annual raffle.

- “Active Parishioner” Discount: *an active parishioner is one who is registered with a parish within the Catholic Diocese of Lubbock, attends Mass faithfully, and supports the life of your parish through involvement and identifiable financial contributions.* In a few weeks, your family's name will be submitted to your parish priest on your FACTS Family Portal records who will verify whether you are active in the life of your parish. If you have moved parishes during this school year, please submit a new parish verification form which can be found on the school website.
- Limited financial aid is available for students entering 9th through 12th grades. Directions to apply for financial aid are on the school website. Applications should be submitted with all required information in the FACTS Financial Aid & Grant system no later than 5/15/2021 for review. Also, students must be pre-enrolled for the 2021-2022 school year before being considered for financial aid. Though late applications can be accepted, receipt of aid is dependent on available funds.
- A limited number of endowed scholarships through the CTKC School Foundation are also available to cover some costs of tuition. Directions to apply for scholarships will be posted on the school website no later than 4/1/2021 and awarded at the end of school awards ceremony in May.
- Please read the re-enrollment information carefully. Your student's re-enrollment process must be completed in its entirety online via our FACTS Family Portal system.

As we have communicated, the actual cost to educate each student is greater than paid tuition, and we rely on your help to bridge that financial gap each year with your support in completing service hours, selling raffle tickets, participating in Fall Festival needs, attending the Friends of the Foundation Gala and other fundraisers.

Our goal is –and always has been– to provide the highest quality of education for your child/ren. If you have any questions regarding your student's re-enrollment for 2021-2022, please feel free to contact the school office.

Sincerely in Christ,

Alicea A. Chaloupka, Ph.D.
High School Principal

2021-2022 Annual Tuition for Re-enrolling High School Students

Annual Tuition Rates for Registered and Contributing Catholic Parishioners in the Diocese of Lubbock

	High School Tuition
Annual Tuition	\$11,000
Discount for Registered & Contributing Parishioners in the Diocese of Lubbock	-\$1000
CTKC School/CTKDHS Legacy Family Discount if applicable*	-\$2250
Annual Discounted Tuition	\$7750

***Legacy Family discount is applied for families who had students enrolled in CTKC School or CTKDHS as of the 2019-2020 school year.**

Families with more than one child enrolled in school will receive a tuition discount at the following rates:

2nd student enrolled - 10% discount on the younger student's tuition rate

3rd student enrolled – 15% discount on the third youngest student's tuition rate

4th & up students enrolled – 30% discount on the fourth, fifth, etc. youngest students' tuition rates plus above discounts on second and third youngest students' tuition rates

Multiple Student Discounts apply to families with more than one child enrolled in CTKC School and CTKDHS in Kindergarten through 12th grades. NOTE: Pre-Kindergarten students are not eligible for multiple child discounts.

All families are members of the Athletic Booster Club and Home & School Association (these charges will be added to monthly tuition draft charges in FACTS to be charged across 10 or 12 months):

Home and School Association and Athletic Booster Club annual dues

\$70 per family

**** PLEASE NOTE: *Enrollment at CTKDHS is an annual contract.*** To effectively plan for each school year, we hire faculty and staff as well as order classroom resources based on your commitment to return for the new school year. Due to the financial decisions that are made to operate the school for the entire school year, should you decide to withdraw your student before the school year ends, you will be responsible for any remaining tuition for the school year.

Fundraising Requirement:

- All school families are **required** to complete a minimum of 20 service hours (10 hours for single parents) for the 2020-21 school year. We ask that at least half of your required service hours for the year (half = 10 hours for two parent homes & 5 hours for single parent homes) to be actual time volunteered at school activities and/or events. Parents can express interest online in various opportunities during the re-enrollment process, and additional opportunities are posted in the school newsletter and on the school website throughout the school year. ***Unfulfilled service hours will be charged to families in June 2022 at the rate of \$30.00 per unfulfilled hour.***

- Additionally, all school families are required to sell a minimum of 20 tickets for our school's annual "big raffle" for the benefit of the Home & School Association which supports filling the gap between tuition collected and the actual cost of education. Any unsold raffle tickets are charged to families who do not return tickets with payment by the published deadlines ***plus a \$250 penalty fee.***

Payment Options include:

- A) Payment for tuition & fees in full **with cash or check** at the school office prior to noon on Thursday, June 24, 2021 for a 3% discount on tuition.
- B) 2 equal payments at the school due no later than 8/13/2021 and 12/10/2021. Past due payments for tuition made on the semi-annual payment plan will be charged late fees equaling 5% of balance owed.
- C) Monthly payment drafts across 10 months or 12 months via FACTS Tuition Management Company. The payment plan that you selected for the current school year will still be in place for the 2021-2022 school year. If you need to change your payment plan, please call the school office. Requests to change from a 10 month plan to a 12 month plan, or vice versa, must be made by 5/14/2021.

***Any payments made to the school for tuition with credit or debit cards are subject to a 3.25% service fee.**

Re-enrollment Fees: ***ALL families must log into their FACTS Family Portal account to re-enroll their students for the 2021-2022 school year.*** A non-refundable re-enrollment fee to CTKDHS as outlined below as well as a \$10.00 processing fee to FACTS is due at the time of this online re-enrollment.

Current High School students:

- \$50 per student (plus a \$10.00 processing fee to FACTS) until Thursday, April 15, 2021
(must be submitted prior to 11pm, CDT)
- \$100 per student (plus a \$10.00 processing fee to FACTS) between April 16 – May 31, 2021
(must be submitted prior to 11pm, CDT)
- \$250 per student (plus a \$10.00 processing fee to FACTS) as of June 1, 2021

New students (siblings) from a current school family:

- \$200 per student until May 31, 2021 *(must be submitted prior to 11pm, CDT)*
- \$250 per student as of June 1, 2021
- **Please note** – If you are enrolling a new sibling as a student, you will receive a \$100 refund in the form of a credit towards 2021-2022 tuition charges.