



Spring 2025

Dear NEW CTK Diocesan High School International Family,

Enrollment for the 2025-2026 school year is now open! On behalf of our faculty and staff, I would like to thank you for choosing Christ the King Diocesan High Schools as your school. We recognize and acknowledge that families, including our international families, are the lifeblood of our school community. We are thankful for the opportunity to partner with you in the education and faith formation of your student this coming school year.

One of our missions at CTK Diocesan High School is that we remain an available, affordable, accessible, and preferential educational option for all families (who are the first and primary educators in the faith). Through collaborative efforts between the school finance committee and administration, tuition and fees for our next school year have been set.

Please read the enrollment information below carefully. Your student's application and enrollment process will be done in its entirety online via our FACTS Family Portal system.

Enrollment includes the stipulations that you and your student(s) will follow the guidelines outlined in the Parent/Student Handbook as well as the International Student Program guidelines at all times. These documents can be found on the school website.

Our goal is, and always has been, to provide the highest quality of education for your student. If you have any questions regarding your student's re-enrollment for 2025-2026, please feel free to contact the school office.

Sincerely in Christ,

A handwritten signature in black ink that reads "Alicea A. Chaloupka". The signature is written in a cursive style.

Alicea A. Chaloupka, Ph.D.  
Head of Schools

### **Beginning the enrollment process:**

New Christ the King Diocesan High School families apply and enroll their student(s) in the FACTS online system using a parent/guardian user name and password. To start the pre-enrollment process go to:

<https://ctk-tx.client.renweb.com/oa/register.cfm?memberid=1642>

You will be directed to create an online account to begin the application process. If you need assistance with the process, please contact Admission Coordinator, Mrs. Becky King at [bking@ctkschoolslbk.org](mailto:bking@ctkschoolslbk.org).

**Enrollment Fees:** A non-refundable one-time fee to CTKDHS as outlined below as well as a **\$22.00 processing fee** to FACTS is due at the time of a student's online application.

- \$200 per student until May 31, 2025 *(must be submitted prior to 11pm, CDT)*
- \$250 per student as of June 1, 2025

### **2025-2026 Annual Tuition Rates for NEW International Students**

	High School Tuition
Annual Tuition	\$11,000
Home & School Assn. and Athletics Booster Club annual dues	\$100
International Student Fee*	\$1500
Annual Tuition	\$12,600

**\*International Student fee** - \$1500 *due upon enrollment acceptance for issuance of I-20*

**\*\* PLEASE NOTE:** *Enrollment at CTK Diocesan Schools is an annual contract.* To effectively plan for each school year, we hire faculty and staff as well as order classroom resources based on your commitment to return for the new school year. **Due to the financial decisions that are made to operate the school for the entire school year, should your student withdraw from CTKDS before the school year ends, tuition is non-refundable.**

### **Payment Deadline for Tuition & fees:**

- Payment for tuition & fees in full at the school office is due no later than the end of the first week of school, Friday, August 15, 2025.

*\*Any payments made to the school for tuition with credit or debit cards are subject to a 4% service fee.*